

PRIVACY POLICY

General

Protecting your data takes top priority with us.

You are entrusting us with your personal data which we will treat with the utmost of care, as the protection of privacy while handling personal data is our foremost concern in all our business processes.

By using our website you consent to the herein stated Privacy Policy.

This Privacy Policy applies to this website only. The pages of this website may contain links to other providers, to whom given Privacy Policy does not apply, and for which we consequently cannot assume liability.

For the technical and organizational implementation of this website we also make use of selected service providers, who are contractually obliged to process all data received only in accordance with our instructions.

All personal data collected during visits on our website will be processed in accordance with Austrian legislation valid at the time (Federal Data Protection Act 2000 – Datenschutzgesetz 2000). All personal data will be encrypted before being transmitted into our booking or check-in system.

Collecting and Processing Personal Data

We save your personal data if you choose to share them with us for instance when registering, participating in a survey, entering a competition or placing a contract (e.g. flight trip).

Beyond that we analyse the visits on our website with the aim to better understand our customers' needs and, based on those findings, continuously improve the online platform. To this end we save the IP addresses of our visitors' internet service providers by default. The IP address is not linked to an individual person. Within this web analysis we evaluate anonymous, aggregated data for statistical purposes only.

We use cookies and sessions to follow up on our visitors' preferences and to optimize the appearance of our websites.

Disclosure of personal data to third parties

Your personal data will only be disclosed to third parties if necessary for the completion of a contract, it is permissible by law or if you have consented to it beforehand.

Links to other Websites

Our website may contain links to other websites. Please note that we cannot exert any influence on other websites and therefore cannot be held responsible for the protection and confidentiality of the data you share when visiting such websites.

Review of Payment Transactions

We reserve the right to review payment transactions to prevent fraud and other fraudulent use. Therefore, we may use internal and external sources. If fraudulent activities are suspected and/or detected we further reserve the right to transmit information (personal data included) to our affiliates and partners, which may review the data for its respective purposes.

Data Transmission to Foreign Authorities

The collection and transmission of personal data to government authorities and national agencies will only be done under legal provisions applicable at the time.

Please note that all data you provide during a booking may be subject to transmission. For more details, complaints or data information please feel free to contact us by sending an e-mail to office@jetclass.com, or by calling **+4312530025127** or by letter to JetClass GMBH, Tuchlauben 7a, 1010 Vienna, Austria.

APIS data (Advance Passenger Information System)

In many countries aviation companies are legally or officially obliged to transmit passenger data before the arrival of the aircraft in the country of destination, if your destination airport or a connecting airport is situated in such country. Those legal provisions as a rule include the transmission of data of identification and travelling documents (passport, visa) of all passengers aboard. As we normally do not have those data, they need to be collected until shortly before departure. This is more and more done by means of the "machine-readable section" of modern travelling documents.

The collection of data exclusively serves the purpose of direct transmission to the authorities of the country of destination.

Entering a contact person

In accordance with the Regulation (EU) No 996/2010 (Regulation No 996/2010 of the European Parliament and of the Council of 20 October 2010 on the investigation and prevention of accidents and incidents in civil aviation and repealing Directive 94/56/EC) we offer you the possibility to enter a contact person's name, phone number or email address on our homepage, to be contacted in case of an aircraft accident. Those data will be solely used for such purpose and be deleted after the last flight you took. Please note that those data are not linked to your booking and will have to be re-entered in case of a change of booking.

Newsletter

We save your name and email address in order to send you regular information – if requested. To unregister from our newsletter you may click on the "unsubscribe" link at the bottom of the email or contact us at **office@jetclass.com**.

You will not receive any further items as of then. We will not share your personal data with third parties.

Data Security

We take technical and organizational safety measures to protect the data you put at our disposal against incidental or wilful manipulation, loss, deletion or unauthorized access. Our safety measures are continuously being improved following new technological developments. Data processing and transmission are done using SSL protocol (Secure Socket Layer). Your personal data are being stored at our servers in Austria.

Revocation of Consent / Right to Information

You may at all times revoke any consent given to processing your data, taking effect as from the date of revocation. Upon request, we will inform you whether or not your personal data have been stored with us, respectively what kind of data those are. Should the information stored be false despite our efforts to maintain accuracy and

currentness of data, we will correct the data upon your request.

You have the right to information on and the correction or deletion of stored personal data under the provisions of the Austrian Federal Data Protection Act (in particular §§ 26 – 28 DSG 2000) at any time. Please feel free to contact us by sending an e-mail to **office@jetclass.com**, or by letter to JetClass GMBH, Tuchlauben 7a, 1010 Vienna, Austria.

Cookies

“Cookies” are small text file which a web server (the web server of www.jetclass.com, e.g.) sends to your browser when you visit a website. Cookies do not present a danger for your computer in principle, as they are merely blocks of text and not executable programs.

The cookies on our website are used to ensure convenient browsing and for market research and advertising purposes, as well as to collect statistics on use. We also use cookies for the purpose of web tracking, and they form the basis of your personalised content. *For an overview of the cookies used, the function and the service providers commissioned, please click here.* Cookies are stored on your device for **7-14 days**. By using this website, you are declaring that you consent to the use of data collected about you.

You can set your browser in such a way that your consent must be gained before a cookie is used, or that the storage of cookies on your computer is refused in general.

If the file is stored, our web server can recognise your computer. On subsequent visits, and when switching between functions requiring you to input a password, using the cookie means you can save yourself the time it takes to do so. In this way, cookies make it easier for you to use web sites requiring user inputs. Although our offers can also be used without cookies in principle, we cannot guarantee error-free behaviour.

Most browsers are pre-set in order that accept cookies automatically. You, however, may deactivate the saving of cookies or adjust your browser in such a way that it informs you before cookies are saved. Users who do not accept cookies may not be able to access specific areas of our website. However, our website is generally open

to users, whose browsers do not accept cookies.

Cookies of third parties

On some pages of our website, content and services are integrated from other providers (e.g. Google, Facebook, etc.) which may use cookies and other active components. We have no influence over the processing of personal data by these providers.

We make it possible for you to exclude yourself from the aggregation and analysis of your data for online marketing purposes. To perform this exclusion, *please click here*. By clicking you will trigger the storage of a browser cookie. The exclusion is stored in this cookie. If you delete this browser cookies, you will need to perform this click again. If you visit our site via other devices or web browsers as well, you will need to carry out the exclusion again on the device in question.

To find out more about how your data are handled by the respective providers, please see their internet sites. To delete browser cookies which have already been stored, you can open the links below to retrieve instructions for your browser:

Chrome: <https://support.google.com/chrome/answer/95647>

Firefox: <http://mzl.la/1h1odkm>

Internet Explorer: <https://support.microsoft.com/en-gb/help/17442/windows-internet-explorer-delete-manage-cookies>

Opera: <http://www.opera.com/help/tutorials/security/privacy/>

Safari: <https://support.apple.com/kb/PH19214>

Use of Web Analysis Tools and Social Media

Google Analytics / Google Remarketing

This website uses Google Analytics, a web analytics service provided by Google, Inc. ("Google"). Google Analytics uses "cookies", which are text files placed on your computer, to help the website analyse how users use the site. The information generated by the cookie about your use of the website (including your IP address) will be

transmitted to and stored by Google on servers in the United States. In case of the activation of the option on 'anonymous IP' on the website, your IP address will be shortened and made anonymous in the European Union and all its alliance states. Only in specific cases, your IP address will be send to a Google server in the USA and shortened there. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By downloading and installing the browser plugin <https://tools.google.com/dlpage/gaoptout?hl=US> you can prevent the storage of cookies and prevent the usage of site related data (including you IP address) to and the processing of this data by Google.

This website uses Google Remarketing provided by Google Inc. This means that any user that expresses interest in our products by visiting our website or using our online services will then be subject to targeted advertising on other websites that are a part of Google's partner network. The information for the content of these adverts is collected via Cookies. These text files store data regarding the user's behaviour when they visit a certain webpage, which then come up with product recommendations to be advertised to the user.

If you do not wish to be subject to any targeted advertising, you can deactivate the use Cookies for this purpose at the following page:

<https://www.google.com/settings/ads>

By using our website and services you allow Google to collect and use information for the purposes outlined above. We would further like to inform you that Google operates its own Privacy Policy separate from our own. We assume no responsibility or liability for these guidelines or procedures. Please take time to read through the Google Privacy Policy (<https://www.google.com/settings/ads>) before using our website.

Facebook

Facebook is a social network operated by Facebook Inc. (1601 S. California Avenue, Palo Alto, CA 94304, USA). If you visit our website with a Facebook plugin, your web browser will automatically connect with a Facebook server. Facebook transfers plugin content straight to your web browser, which embeds the plugin on the website so that Facebook can collect information on your web browsing and register the fact that you have visited a particular website. We have no influence on the data recorded with the plugin and we inform you appropriately of what we are aware of.

If you are registered with Facebook, your visit to our website can take place via your Facebook account. If you interact with the plugins, for instance by clicking on the 'like' button or commenting via Facebook, this information will be sent straight from your web browser to Facebook and saved by Facebook. If you are a Facebook member but do not want Facebook to combine the data on your visit to our website to your data already saved by Facebook, then you must sign out of Facebook before visiting our website. Even if you are not registered with Facebook there is the possibility that the plugins will send your IP Address to Facebook. More information on the purpose and extent of the data collection and processing by Facebook and your associated rights and safety options on protecting your privacy are available via Facebook's data use policy via <http://www.facebook.com/privacy/explanation.php>. In addition, you can block Facebook plugins by using add-ons for your web browser such as Facebook Blocker.

Our website employs components provided by the network LinkedIn. LinkedIn is a service of LinkedIn Corporation, 2029 Stierlin Court, Mountain View, CA 94043, USA. Each time our website receives an access request equipped with a LinkedIn component, the component prompts your browser to download an image of this component from LinkedIn. Through this process, LinkedIn is informed exactly which page of our website is being accessed. By clicking the LinkedIn "recommend button" while logged into your LinkedIn account, you can link content from our website to your LinkedIn profile. This allows LinkedIn to associate your visit to our site with your LinkedIn account.

Twitter

You will find the link to Twitter under the usual Twitter logo by clicking on the "Like" button of our website, any of our products, or via a direct link to our Twitter page, marked on our website with "follow us on Twitter". The sole responsibility for Twitter lies with Twitter Inc., 1355 Market St., Suite 900, San Francisco, CA 94103.

For further information regarding the purpose and scope of data collection, and regarding the further processing and use of your data by Twitter, see Twitter's own privacy rules. These are available online at <https://twitter.com/privacy>. There you will find, amongst other things, information regarding settings for the protection of your privacy and regarding your further rights regarding the collecting, processing and use of your data by Twitter.

Xing

In this paragraph of our privacy policy we would like to inform you about how personal data is handled in connection with the XING share button.

The "XING share button" is in use on this website. When accessing this website, your browser connects for a short time to the XING AG ("XING") servers which provide the "XING share button" features (including the visitor counter). XING does not save any of your Personal Data when you access this website. XING does not store IP addresses, nor does it use cookies to monitor your behavior with regard to the "XING share button". Please visit the following website to view the latest privacy policy for the "XING share button" and other information:

https://dev.xing.com/plugins/share_button/privacy_policy

LinkedIn

We have no control over the data that LinkedIn collects thereby, nor over the extent of the data that LinkedIn collects. Nor do we have any knowledge of the content of data transferred to LinkedIn. Details on data collection by LinkedIn as well as your rights in this regard and your browser setting options may be obtained from the LinkedIn data privacy policy, which may be accessed at:

<http://www.linkedin.com/legal/privacy-policy>